



Committee: OVERVIEW AND SCRUTINY COMMITTEE

Date: WEDNESDAY, 29 MAY 2024

Venue: MORECAMBE TOWN HALL

Time: 6.00 P.M.

Councillors are reminded that as Members of Overview and Scrutiny they may not be subjected to the Party Whip, which is prohibited under the Lancaster City Council Constitution.

A G E N D A

1. Apologies for Absence

2. Appointment of Vice-Chair

In accordance with Rule 8, paragraph c, Part 3 – Rules of Procedure, Section 3, the Chair and Vice Chair shall not be members of the largest political group which has Councillors serving on the Cabinet.

3. Minutes

To receive as a correct record the Minutes of the Meeting held on 27th March 2024 (previously circulated).

4. Items of Urgent Business authorised by the Chair

5. Declarations of Interest

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

6. Update on the Current Model of the Health Care System

Representatives from the University Hospitals of Morecambe Bay NHS Trust have been invited to attend the meeting.

7. **Appointments (Pages 3 - 5)**
8. **Work Programme**
9. **Forthcoming Key Decisions**

The List of Forthcoming Key Decisions can be viewed [here](#)

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Brett Cooper (Chair), Suhir Abuhajar, Martin Gawith, Chris Hanna, Paul Hart, Sally Maddocks, Abi Mills, Sue Penney and John Wild

(ii) Substitute Membership

Councillors Jackson Stubbs, Sophie Maddocks, Isabella Metcalf-Riener, Joyce Pritchard and James Sommerville

(iii) Queries regarding this Agenda

Please contact Jenny Kay, Democratic Support - email jkay@lancaster.gov.uk.

(iv) Changes to Membership, substitutions or apologies

Please contact Democratic Support email democracy@lancaster.gov.uk.

MARK DAVIES,
CHIEF EXECUTIVE,
TOWN HALL,
DALTON SQUARE,
LANCASTER, LA1 1PJ

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OVERVIEW AND SCRUTINY COMMITTEE
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APPOINTMENTS

29th May 2024

Report of Chief Officer - Governance

PURPOSE OF REPORT

To enable Members to make a number of appointments for the current Municipal Year.
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This report is public.

RECOMMENDATIONS

- (1) **The Committee is requested to consider and appoint representatives, as detailed in the report below.**

1. INTRODUCTION

1.1 APPOINTMENT OF PRE-DECISION SCRUTINY CHAMPION

Pre-Decision Scrutiny Champion

This is the process by which members of the Overview and Scrutiny Committee become involved with decisions at a stage before the decision is formally taken.

This approach proves beneficial as it:

- Involves non-executive councillors at the pre-decision stage.
- Reduces the need for call-ins through developing an understanding of an issue and ensuring that reports for decision adequately reflect different options and approaches.
- Adds value to reports through wider consultation.

There are many ways in which pre-decision scrutiny can be undertaken and achieved as follows:

- Examination of the List of Forthcoming Key Decisions.
- Information obtained arising from discussions with Cabinet Members and Chief Officers.
- Examination of the Council Plan and budget information.

The role of the Pre-Scrutiny Champion is to take the lead and help develop this process. He/she can:

- Liaise with Members of Overview and Scrutiny to highlight potential areas for pre-decision scrutiny.
- Consider and review the List of Forthcoming Key Decisions.
- Assist other Councillors (including Members of the Committee) to identify pre-scrutiny issues and propose ways in which these can be approached.
- Provide comments on the structure and functioning of the List of Forthcoming Key Decisions to assist the City Council with its improvement and advancement.

The Committee is asked to appoint a Councillor to undertake the task of Pre-Scrutiny Champion.

1.2 APPOINTMENTS TO OUTSIDE BODIES

The Council meeting, held on Monday, 13th May 2024, considered and approved the basis upon which appointments to various outside bodies, partnerships and boards are made.

Set out below are those which have been agreed by Council as appointments to be made by Overview and Scrutiny Committee. The Committee is asked to consider these appointments.

Organisation	Basis of appointment
Homelessness Forum	1 representative from the Overview and Scrutiny Committee.
Lancaster, Morecambe and District Fairtrade Group	1 representative from the Overview and Scrutiny Committee.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

There are no legal implications as a direct result of this report.

FINANCIAL IMPLICATIONS

Members of outside bodies are entitled to travelling expenses, which are funded from within existing budgets.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

Report to Council dated 13th May 2024.

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